

LOS ANGELES UNIFIED SCHOOL DISTRICT

MEMBERS OF THE BOARD

MONICA GARCIA, PRESIDENT
TAMAR GALATZAN
BENNETT KAYSER
MARGUERITE POINDEXTER LAMOTTE
NURY MARTINEZ
RICHARD A. VLADOVIC
STEVEN ZIMMER



Human Resources Division
Certificated Employment Operations
333 South Beaudry Avenue, 15th Floor - Los Angeles, CA 90017
Telephone: (213) 241-5300 - Fax: (213) 241-8412

JOHN DEASY, PH.D.
Superintendent of Schools

VIVIAN K. EKCHIAN
Chief Human Resources Officer

DEBORAH A. IGNAGI
Asst. Chief Human Resources Officer

Derek M. Ramage
Director

Dear Candidate:

Thank you for considering the Los Angeles Unified School District for employment as a Psychiatric Social Worker for School Mental Health. The Human Resources Division works hand-in-hand with the Student Health and Human Services Division to ensure candidates selected for employment are the most highly qualified.

Candidates for this position will be evaluated in three basic areas: training; references; and an interview which will be conducted by the Student Health and Human Services staff. The following pages will provide guidelines and information necessary to accomplish this confidential application process. School Mental Health will be in contact with you throughout this process.

If you have any additional questions, you may contact School Mental Health at (213) 241-3841.

Sincerely,

Derek M. Ramage

rdz
encl.



SERVE THE LOS ANGELES UNIFIED SCHOOLS CERTIFICATED APPLICATION

STUDENT HEALTH & HUMAN SERVICES SCHOOL MENTAL HEALTH PSYCHIATRIC SOCIAL WORKER CLINICAL PSYCHOLOGIST

HUMAN RESOURCES DIVISION – WORKFORCE MANAGEMENT SECTION
333 SOUTH BEAUDRY AVENUE, 15TH FLOOR ☒ LOS ANGELES, CA 90017 ☎ (213) 241-5300

PURPOSE

School Mental Health professionals support positive student connections with peers, family, school and community by facilitating student development and the ability to successfully deal with problems, crises, or traumatic experiences. Furthermore, School Mental Health professionals foster resiliency - the ability to bounce back from challenges with a stronger sense of self-confidence and coping capacity by promoting healthy relationships, self-reflection and problem-solving skills to optimize school success.

School Mental Health promotes the mental health, well-being and academic achievement of LAUSD students by providing a range of comprehensive mental health services including school wide prevention, early intervention and treatment.

The Psychiatric Social Worker (PSW) serves in the School Mental Health Unit, under the Division of Student Health and Human Services. The PSW receives administrative and technical direction from the Director, Assistant Director, Mental Health Field Coordinator, and Specialist.

ASSIGNMENT AND SALARY

Assignment is C-basis (12 pay periods) on Schedule 33D of the Special Services (D) Salary Table. For salary rates per payroll period on this five-step schedule, please see separate salary schedule.

QUALIFICATIONS

This application process is open to all persons from inside and outside the Los Angeles Unified School District who qualify under the requirements listed below. All requirements must be completed at the time of filing. All applicants must verify compliance with position requirements by submitting a complete transcript of all college course work, and a copy of the master's degree. The social security number and date of birth must be provided for on-line verification of all credentials held.

A. EDUCATION AND EXPERIENCE

1. An earned master's degree in social work from a college or university accredited by the Council on Social Work Education.
2. Minimum of one year of supervised employment in the field of psychiatric social work with school-age children or one-year of supervised field placement experience (accredited by the Council on Social Work Education) in a school mental health setting working with school-age children.

B. CREDENTIALS

The applicant must hold or be eligible for one of the following California credentials authorizing K-12 service:

1. General Pupil Personnel Services Credential authorizing services in the field of social work service
2. Services Credential with a specialization in Health designating social work service (This credential is exempt from CBEST requirements. See Section G below.)
3. Basic Pupil Personnel Services Credential

C. LICENSURE

1. Unlicensed applicants must register with the California Board of Behavioral Sciences immediately upon date of hire.
2. Candidates who do not possess a valid license as a Licensed Clinical Social Worker in California, will be required to obtain licensure after completing 104 weeks of supervision and 3200 hours of supervised work experience. This process shall be completed within a four-year time frame.

D. HEALTH

Physical and mental fitness to engage in service as psychiatric social worker must be certified by a licensed physician and surgeon or medical officer pursuant to Education Code Section 44839 and evidence of freedom from active tuberculosis pursuant to Education Code Section 49406.

E. AUTHORIZATION to work in the U.S.

Applicants must be either United States citizens or must have the legal right to work in full-time contract positions.

F. LANGUAGE, Desired

Bilingual Evaluation requires the applicant to pass the regular examination for the Psychiatric Social Worker class and receive level "A" certification in the Spanish language evaluation (ability to speak, read and write).

G. CALIFORNIA BASIC EDUCATIONAL SKILLS TEST (CBEST)

A copy of the CBEST Verification Card must be included in the application unless the certificated person holds a valid applicable California credential, which was initially issued prior to February 1, 1983.

NOTE: Applicants eligible for the services credential with specialization in Health designating social work service are exempt from CBEST requirements.

For information regarding filing dates, fees, locations, etc., please contact:

National Evaluation Systems
CBEST Program
P.O. Box 340880
Sacramento, CA 95834-0880
(916) 928-4001
www.cbest.nesinc.com

H. SPECIAL REQUIREMENTS

Must have a valid California Drivers License and the use of an automobile.

DUTIES AND RESPONSIBILITIES

1. Provide individual, group and family treatment targeting students who are at risk of school failure due to social, behavioral, and emotional problems utilizing evidence based and/or evidence informed practices.
2. Provide student and parent psycho-education on topics that include mental health, trauma awareness, social skills, conflict mediation, grief, drug prevention, and other social emotional issues that impact learning.
3. Promote parent engagement in the educational process.
4. Provide parent education programs and other evidence based and/or evidence informed practices.
5. Conduct staff development to address barriers to learning, restoring and maintain a safe and healthy learning environment for students, staff, and parents, including: Impact of Trauma and Learning, Psychological First Aid, Crisis Intervention, Threat Assessment and Management, and Suicide Prevention Services.
6. Collaborate with teachers and school staff providing mental health consultation to develop strategies for classroom management, design and monitor behavior contracts, and positive behavior support planning and implementation.
7. Implement evidence based intervention for individual, groups and families to address symptoms of trauma, depression, anxiety and other clinical issues.
8. Provide community referrals, linkages and collaboration with District and community resources to address student and family needs.
9. Plan, coordinate, and participate in multidisciplinary teams, including: Coordination of Services (COST), Student Success Teams (SST), Resource Coordinating Council, and other activities.
10. Participate in school, Local District, and District Crisis Teams, and Threat Assessment Teams. Provide support recovery programs for students and staff in the event of a natural disaster or act of violence/terrorism.
11. Must possess high level of computer literacy. Prepares records, summaries, and statistical reports using Microsoft Office applications.
12. Unlicensed applicants must register with the Board of Behavioral Sciences immediately upon date of hire.
13. Social Workers will be required to be LCSW test eligible within four years of ASW registration date.

KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS

1. Skill in the various modes of school social work with emphasis on evidence based practices, crisis intervention, mental health consultation, and community organization.
2. Facility in oral and written communication in English.
3. Appropriate manner including poise, tact, good judgment, and ability to work effectively with District personnel, community representatives, parents, and students.

OTHER FUNCTIONS

1. During periods of critical personnel shortage or other emergency situations, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent which are registered with the Office of the Los Angeles County Superintendent of Schools and which are a part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned in accordance with the District-UTLA Agreement.

APPLICATION PROCEDURE

An application must be filed with School Mental Health, regardless if previous applications have been filed for other departments. Applications are available on the web at www.lausd.net (under Offices, go to School Mental Health, FAQ section) or at www.teachinla.com (under Jobs, click on “online certificated application”, under Support Services Jobs, click on Psychiatric Social Worker).

Completed applications require:

1. Cover Letter of Intent
2. Typed and Signed PSW Certificated Application
3. Resumé
4. Official Transcripts (undergraduate and graduate degrees)
5. Copy of PPS Credential or LCSW
6. Copy of ASW Registration or LCSW
7. Copy of CBEST Certification
8. Three Letters of Recommendation (including most recent supervisor)
9. Three Confidential Reference Forms (completed by individuals submitting Letters of Recommendation) This form is included in the PSW application packet.

EXAMINATION PROCEDURE

The examination process will include:

1. An evaluation of training and experience based upon resumé and ratings received from referents.
2. An evaluation of personal and professional qualities based upon an oral interview and ratings received from referents.

Applicants will receive a combined score from their experience, references, and oral interview for a placement on the eligibility list for Psychiatric Social Worker. The eligibility list is viable for one year.

Completed applications may be returned in person or sent through U.S. Mail to:

**Pia Escudero, LCSW, Director
Los Angeles Unified School District
School Mental Health Services
333 S. Beaudry Ave, 29th Floor
Los Angeles, CA 90017**

**APPLICANT CHECKLIST
SCHOOL MENTAL HEALTH**

PSYCHIATRIC SOCIAL WORKER
CLINICAL PSYCHOLOGIST

PLEASE READ CAREFULLY. Please use this checklist to determine if you have included all necessary materials before submitting your application. Allow at least 4 weeks for our department to review and respond to your application. Please check each box below.

DO NOT file an application if you do not meet ALL of the minimum requirements indicated in the Certificated Application; i.e., degree, credential, employment status, length of service / experience.

YOU MUST:

- Type all information on the application, except signature.
 - Complete all items on the application; if an item does not apply, "N/A" should be indicated.
-

- Cover Letter of Intent (required)
 - Typed and signed PSW Certificated Application
 - Resume
 - Official Transcripts (Undergraduate and Graduate Degrees)
 - Copy of Pupil Personnel Services Credential or LCSW
 - Copy of ASW Registration or LCSW
 - Copy of CBEST Certification
 - Three Letters of Recommendation (including most recent supervisor)
 - Three Confidential Reference Forms (completed by individuals submitting Letters of Recommendation)
-

Academic preparation will be evaluated primarily through accredited college and/or university transcripts. **Undergraduate and graduate transcripts** must accompany your application. **NOTE: TRANSCRIPTS MUST SHOW COMPLETION OF A MASTER'S DEGREE IN SOCIAL WORK.**

The Translation Unit is available to administer the District Fluency Examination. If you are interested in taking the exam, please schedule an appointment by calling Christine Enriquez in the Translations Unit at (213) 241-1293.

After completing all of the above items, please return this checklist with your application. Applications may be submitted in person, or via U.S. mail to:

**Pia Escudero, LCSW, Director
Los Angeles Unified School District
School Mental Health
333 South Beaudry Avenue, 29th Floor
Los Angeles, CA 90017**

For further information, please call (213) 241-3841.



THE DIVISION OF STUDENT HEALTH & HUMAN SERVICES SCHOOL MENTAL HEALTH

Application for: PSYCHIATRIC SOCIAL WORKER
 CLINICAL PSYCHOLOGIST

1. PRINT NAME: _____ SOCIAL SECURITY NO. _____
Last First Middle
2. ADDRESS: _____
Number and Street City or Town State Zip Code
3. TELEPHONE Residence/Cell: _____ Business: _____
4. E-MAIL ADDRESS: _____
5. Are you a former employee of LAUSD? Yes No From _____ To _____ Employee # _____
6. Former name(s) by which records may be identified: _____
7. Have you served in the U.S. Armed Services? Yes No (See Section 9, reverse side)
8. Have you ever taken an examination or filed an application for certificated employment in the Los Angeles Unified School District? Yes No
9. Are you now under contract with another school district? Yes No

EDUCATION: List college or university from which you have received a degree. List your most recent education first.

COLLEGE OR UNIVERSITY	CITY	STATE	MAJOR	DEGREE OR SEMESTER UNITS	DATES	
					FROM MO/YR	TO MO/YR

CREDENTIALS: List all current and other related valid California Credentials that you hold which meet the requirements for this position as indicated on the examination announcement. The County Code Number will be written on the bottom line of the County registration stamp in the upper left-hand corner of your credential. On Life Credentials, this stamp will be found on the back.

TYPE and LEVEL	EXPIRATION DATE	COUNTY CODE NUMBER



PAID EMPLOYMENT AND EXPERIENCE WITHIN THE LAST THREE YEARS: Give your complete record of employment and/or experience which relates to the position for which you are applying as defined in Section A, Items #1 and #2 under "Qualifications" in the examination announcement. List your most recent experience first. Current original LETTER/S OF RECOMMENDATION are required for your most recent three years of experience. Additional letter/s of recommendation may be required after an evaluation of your application.

NAME of SCHOOL or OFFICE	LOCATION (Complete Address is Essential)	PRINCIPAL or SUPERVISOR	POSITION HELD	DATES	
				FROM MO/YR	TO MO/YR

AGREEMENT TO EMPLOYMENT

1. **CONVICTIONS:** You must complete Form 6087 if you have ever been convicted, fined, placed on probation, given a suspended sentence, or forfeited bail in connection with any violation of law, regardless of any subsequent court dismissal or expungement, with the exception of minor traffic violations such as parking or speeding.

PENDING COURT CASES: You must complete Form 6087 if you have any pending criminal court cases.

Do you have a conviction or pending criminal court case to report on form 6087?

Yes No

Verified by:	Date:
--------------	-------

2. **FOR EVALUATIONS THAT DENOTE LESS-THAN-SATISFACTORY SERVICE:** "I understand that, if I have been issued an evaluation of any kind that denotes less-than-satisfactory service while employed with the Los Angeles Unified School District (LAUSD) or while serving in any school or school district, public or private, including evaluations currently pending, I must attach a statement on Form 1088, Report of Evaluation of Less-Than-Satisfactory Service." This information will be considered in your evaluation for employment with the Los Angeles Unified School District.

"Do you need to request a copy of Form 1088?" Yes No

Verified by:	Date:
--------------	-------

An evaluation indicating less-than-satisfactory service by itself does not necessarily disqualify an applicant from employment. However, failure to account for all evaluations indicating less-than-satisfactory service either by not requesting form 1088 or failing to declare all evaluations of less-than-satisfactory service on form 1088 will result in disqualification or dismissal.

3. Have you ever had a credential, application, permit, license, or other document authorizing public school service or teaching suspended, revoked, voided, denied and/or otherwise rejected for cause in California or any other state or place?

Yes No

4. Have you resigned from or otherwise left any type of employment to avoid investigation for alleged misconduct and/or dismissal in California or any other state or place? Yes No

5. Have you ever been dismissed from or not reemployed by a public or private school while holding a teaching or non-teaching position(s), or while in any other type of employment?

Yes No

6. Are you now the subject of any inquiry, disciplinary action, review or investigation, in any school district, by a teacher licensing agency, or in the courts of California or any other state in connection with any alleged misconduct?
 Yes No
7. Is any adverse action now pending against a credential or permit which you hold and which authorizes public school service or teaching in California or any other state?

Yes No

#3-7 Verified by:	Date:
-------------------	-------

"I understand that, if I have responded **yes** to any question (numbers 3-7) above, I must request and complete Form 1086."

8. "I understand that, before I may be assigned to a LAUSD position, I must meet the health standards required by the State of California. This includes a test for tuberculosis (must be determined through a Mantoux tuberculin skin test) pursuant to Education Code 49406 and certification from a licensed physician that my health meets state standards, in accordance with Education Code 44839, to perform in the position for which I am applying. I further understand that this is at my own personal expense."
9. "I understand that the Education Code Section 44838 requires that if I have ever rendered military service I must indicate such, and submit, as part of this application, a copy of the discharge release from service."
 "Did you serve in the Armed Services?" Yes No
10. "I understand that, prior to employment, each new employee of the Los Angeles Unified School District must complete and sign the Oath of Allegiance required of all public employees by Section 3, Article XX, of the Constitution of the State of California."
11. "I understand that, in order to teach in the Los Angeles Unified School District, it is necessary to hold or be eligible for a valid teaching credential issued by the Commission on Teacher Credentialing, Sacramento, California."
12. "I understand that federal immigration laws (Immigration Reform and Control Act of 1986) require employers to verify and attest to the employment eligibility of new employees to work in the United States." This requirement applies to all applicants.

Are you legally authorized to work in the United States? Yes No

Will you now or in the future require District sponsorship for employment (e.g. H-1B visa)?

Yes No

Verified by:	Date:
--------------	-------

13. **REQUIRED:** You are instructed to provide a resume that will assist the committee in evaluating your qualifications for this position.

"I hereby certify that I have completed this application accurately and that I have read the statements above. I authorize the Los Angeles Unified School District to obtain information concerning me from current and former employers and any other persons I have given as references. I release all concerned from liability in connection therewith. I understand that incomplete or false statements may disqualify me from employment with the Los Angeles Unified School District."

Signature _____

Date _____

Mailing Address:

Pia Escudero, LCSW, Director
 Los Angeles Unified School District
 School Mental Health Services
 333 South Beaudry Avenue, 29th Floor
 Los Angeles, CA 90017

LOS ANGELES UNIFIED SCHOOL DISTRICT

MEMBERS OF THE BOARD

MONICA GARCIA, PRESIDENT
TAMAR GALATZAN
BENNETT KAYSER
MARGUERITE POINDEXTER LAMOTTE
NURY MARTINEZ
RICHARD A. VLADOVIC
STEVEN ZIMMER



Human Resources Division
Certificated Employment Operations
333 South Beaudry Avenue, 15th Floor - Los Angeles, CA 90017
Telephone: (213) 241-5300 - Fax: (213) 241-8412

JOHN DEASY, PH.D.
Superintendent of Schools

VIVIAN K. EKCHIAN
Chief Human Resources Officer

DEBORAH A. IGNAGI
Asst. Chief Human Resources Officer

Derek M. Ramage
Director

Name of Applicant

PSYCHIATRIC SOCIAL WORKER

Subject Area

To the Evaluator:

The person named above is applying for employment contract service with the Los Angeles Unified School District and has given your name as a reference. Your reference and recommendation for possible contract will provide information, which will assist us in our effort to make an equitable assessment of the candidate's suitability for employment. The completed Confidential Reference Form (attached) may be returned directly to:

Pia Escudero, LCSW, Director
Los Angeles Unified School District
School Mental Health
333 S. Beaudry Ave., 29th Floor
Los Angeles, CA 90017

Your cooperation in assisting us in evaluating this candidate's competency in the position for which s/he has applied is greatly appreciated. Should you have any questions or require additional information, you may call School Mental Health at (213) 241-3841.

Sincerely,

Derek M. Ramage

rdz.
encl.

CONFIDENTIAL REFERENCE

_____ (SSN #: _____) is taking the examination for
Name of Current Employee _____

PSYCHIATRIC SOCIAL WORKER and has served under your supervision.

Name of Evaluator _____
 Title _____
 Agency _____
 Address _____
 City, State Zip Code _____

Please indicate below your evaluation of this applicant or current employee for this position. When completing this form, remember to consider the person only in relation to the subject area of the examination. Each item should be evaluated. Below average and inadequate check marks should be substantiated with remarks.

PLEASE CHECK THE APPROPRIATE BOXES

PROFESIONAL COMPETENCE	NO BASIS FOR JUDGEMENT	INADEQUATE	BELOW AVERAGE	SATISFACTORY	STRONG	OUTSTANDING
1. Ability to apply the principles and techniques of social work to mental health problems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Facility in oral and written communication, e.g., ability to conduct meetings and speak before an audience.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Skill in various modes of social work, e.g., crisis intervention, mental health consultation, and community organization.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Ability to provide effective interventions with school-age children and their families.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Ability to organize duties and prioritize workload.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Complies with policies and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Provides for individual differences among staff and clients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Ability to utilize community resources effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Contributes to the total program and assumes responsibility for continuous professional growth.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Creativity, e.g., new approaches to service delivery and program development.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks (positive or negative)



PLEASE CHECK THE APPROPRIATE BOXES

PERSONAL QUALITIES	NO BASIS FOR JUDGEMENT	INADEQUATE	BELOW AVERAGE	SATISFACTORY	STRONG	OUTSTANDING
1. Manner - friendliness, tact, courtesy, responsiveness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Appearance – dresses appropriately for the position.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Enthusiasm – self-motivated; demonstrates leadership and Initiative.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Effectiveness of speech – ability to articulate ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Assumption of responsibility – follow through and completion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Maturity of judgment – effective problem-solving abilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Professional attitudes – objectively, self-awareness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Health and vitality – attendance and punctuality.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Emotional poise – coping with emergencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Ability to work with others in multi-disciplinary teams.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks (positive or negative)

This person has served: Full-time Part-time

as a _____, from _____ to _____,
Position Held

for _____ months, at _____, where I served as _____,
Title

I endorse and recommend for a contract Yes No

Evaluator Name (print) Signature of Evaluator Date

E-mail Address Telephone Number Fax Number

RETURN TO: Pia Escudero, Director
 Los Angeles Unified School District
 School Mental Health
 333 S. Beaudry Ave., 29th Floor
 Los Angeles, CA 90017
 Fax: (213) 241-3305